

ITEM 3: To Determine a Course of Action with Regard to the Replacement of the 1989 Caterpillar Front end Loader

Richard Davis handed out and reviewed a memo from Public Works Director Denis Castonguay and Shop Manager/Chief Mechanic Greg Soule dated August 12, 2014 which explained how the problem with the loader occurred and outlined options for replacing it. Mr. Soule further explained the need for this loader and shared his opinion that the loader should be replaced rather than invest a large amount of money into such an old machine. Mr. Davis reviewed the consideration prices that Mr. Soule had obtained. Funding options, salvage of the 1989 loader, the Public Works Department's vehicle replacement schedule, and the Unassigned Fund Balance (UFB) were discussed, with Mr. Davis pointing out the continuing downtown drainage problems, funding for which should come from the UFB if an emergency situation arises.

Stephan Bunker moved to direct the Town Manager and Public Works Director to send out a formal bid on this piece of equipment, as well as research payment options; Joshua Bell seconded.

Joshua Bell asked for further clarification of the Public Works Department's equipment replacement schedule, which Greg Soule provided, adding that due to the economy and unexpected expenses, the Department has been unable to adhere to the equipment replacement schedule for several years.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Andrew Buckland)

ITEM 4: To Award the bid for the Municipal Building Front Entryway Roof Repairs

Richard Davis reviewed the sole bid that was received from Broderick Construction for the amount of \$5,500.00. He also reviewed payment options, pointing out that this bid amount does not include replacement of the steel roofing which will be approximately \$3,800.00.

Joshua Bell moved to award the bid for the Municipal Building front entryway roof repairs to Broderick Construction for the amount of \$5,500.00; Stephan Bunker seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Andrew Buckland)

ITEM 5: To Consider an Agreement for Services regarding the Roof Replacement of the Control Building at the Wastewater Treatment Facility

Richard Davis reviewed and discussed with the Selectmen an Agreement proposal for roof replacement only from Independent Roof Services, Inc. dated June 13, 2014. The Lincoln/Haney Engineering Associates, Inc. design and construction administration proposal dated June 17, 2014, which was approved at the Selectmen's July 22, 2014 meeting, was also discussed.

ITEM 5: To Consider an Agreement for Services regarding the Roof Replacement of the Control Building at the Wastewater Treatment Facility (Cont.)

Michael Fogg moved to contract with Lincoln/Haney Engineering Associates, Inc. for only the engineering phase of this project at this time; Joshua Bell seconded.

**VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Andrew Buckland)**

ITEM 6: To Discuss the revised Schedule for the Natural Gas Pipeline Construction and its effect on the MaineDOT Wilton Road Rehabilitation Project

Richard Davis passed around and reviewed two email exchanges between Mark Hume and him dated July 25th and 30th. He also passed around copies of an article from today's Morning Sentinel regarding this matter. Mr. Davis explained the two MaineDOT paving options and the effect on the Town because the road falls within the Urban Compact Area and is therefore the Town's maintenance responsibility. Mr. Davis recommended having MaineDOT wait until after the gas pipeline construction project is complete to pave the Wilton Road, and in the meantime budget additional funds for maintenance. It was the consensus of the Selectmen to ask MaineDOT to postpone paving of the Wilton Road until after the gas pipeline construction project is complete.

ITEM 7: To Consider an Expenditure of funds from the Municipal Building Reserve Account for the Purchase and Installation of a Heat Pump

Richard Davis explained and reviewed the research that has been done and the quotes that have been obtained. Mr. Davis recommended that this project be postponed and budgeted for next year, and explained the potential funding problems due to the unknown total cost of the front entryway roof replacement until the existing roof is removed, and possible better energy efficiency by replacing the existing ductless air conditioner with a multi-head heat pump unit in order to add three more units in different areas of the building in addition to the Conference Room. Mr. Davis stated that research is also taking place regarding the increase in efficiency of the current heating system by adding more fin work to the baseboard registers and readjustment of the Tekmar boiler control. Ryan Morgan pointed out that although Efficiency Maine's current rebate program is only for a single-head unit they are working toward a multi-head unit rebate program, hopefully by next year, so a multi-head unit would have to be totally budgeted for.

Stephan Bunker moved to take the information presented under advisement and reconsider the purchase during the 2015 budget process; Joshua Bell seconded.

**VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Andrew Buckland)**

ITEM 8: To Designate a Member of the Board of Selectmen to Serve on the Committee to Review the Assessing Services Proposals

Richard Davis handed out and reviewed a tabulation of the four (4) bids received today. Mr. Davis stated that he anticipates the review Committee to convene sometime within the next few weeks and then bring their recommendation to the Selectmen. Joshua Bell volunteered to be on the review Committee. Mr. Davis stated that he intends to approach Dennis O'Neil as a citizen to be on the Committee. He further stated that he will have Linda Grant photocopy the four proposals tomorrow for the Selectmen to review.

ITEM 9: To Consider Naming the new Park at 411 High Street

Richard Davis gave numerous approaches to naming the park, ie. the Selectmen could name it, it could be named after an individual or organization, or it could be opened up to the public. The Selectmen discussed those options and others. Resident Nancy Porter explained research that she distributed regarding the history of the lot and, in conjunction with that history, her suggestion to name the park "Norton Flat School House Park". Mrs. Porter also suggested that a sign acknowledging the benefactor be displayed in the park, as well as a sign similar to the downtown walking tour signs in an effort to continue sharing the Town's history. It was the consensus of the Selectmen to open the naming of the park up to the general public. Mr. Davis stated that the only request that Richard Bjorn has made thus far is for small plaques to be placed on the back of each of the four benches, which he is currently pricing. Mr. Davis suggested that a large plaque naming the benefactor and other pertinent information be purchased out of the Special Projects account and placed on the flat north side of the rock that has been located in the center of park. A dedication ceremony was discussed and the date to decide the name of the park was set for the Selectmen's September 9th meeting, with notification of the Selectmen's desire for public input to be sent to the media and posted on the Town's website.

ITEM 10: To Hear an Update on the Hiring Process for the Public Works Shop Manager/Chief Mechanic

Richard Davis reported that three (3) applications have been received and interviews are scheduled for Thursday, August 21st. He also reported that he is aiming for an earlier start date in October for training purposes since Greg Soule's last date of employment is October 30th. Mr. Davis stated he should have more information at the September 9th Selectmen's meeting.

ITEM 15: To Discuss Other Business

A) Richard Davis pointed out that he will not be at the September 23rd Selectmen's meeting but asked the Selectmen to still meet as the insurance RFP needs to be awarded before the October 1st renewal date.

ITEM 11: To Approve an Application for a License to Operate Beano/Bingo or a Game of Chance at the Farmington Fairgrounds for Johnson Cox Post 78 American Legion of Strong, Maine

Stephan Bunker moved to approve an application for a License to Operate Beano/Bingo or a Game of Chance at the Farmington Fairgrounds for Johnson Cox Post 78 American Legion of Strong, Maine; Joshua Bell seconded.

Michael Fogg asked for and received clarification of the game and its location on the fairgrounds.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Andrew Buckland)

The Selectmen signed the application.

ITEM 12: To Consider Purchasing an Advertisement in the 2014 "Paper Talks" Magazine to Honor Farmington Veterans

Richard Davis reviewed the solicitation, stating that this has been a tradition for several years now.

Joshua Bell moved to approve the purchase in the amount of \$372 of an advertisement in the 2014 "Paper Talks" magazine out of the Special Projects account; Stephan Bunker seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Andrew Buckland)

Richard Davis reported that \$650 has been expended from the Special Projects' original appropriation of \$2,200 leaving a balance of \$1,550 in that account as of July 7, 2014. He also clarified the purpose of the Special Projects account for Michael Fogg,

ITEM 13: To Approve a Cemetery lot Conveyance

Richard Davis reviewed the Conveyance for Marjorie B. Wardlow and Brian M. St. John in Fairview Cemetery.

Joshua Bell moved to approve a Cemetery Lot Conveyance for Marjorie B. Wardlow and Brian M. St. John; Stephan Bunker seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Andrew Buckland)

The Selectmen signed the Conveyance.

ITEM 14: To Approve the Minutes of July 22, 2014

Item 14 was tabled as the minutes were not yet available.

ITEM 15: To Discuss Other Business (Cont.)

- B) Richard Davis reported that he has been re-elected to serve on the Maine Municipal Association's (MMA) Legislative Policy Committee and reviewed that Committee's purpose. Mr. Davis stated that MMA asks that the Town appoint an alternate and explained what the duties will be.

Stephan Bunker moved to appoint Ryan Morgan as an alternate to the Maine Municipal Association's Legislative Policy Committee; Joshua Bell seconded.

**VOTE AFFIRMATIVE 3 ABSTAINED 1 ABSENT 1 MOTION CARRIED
(Ryan Morgan) (Andrew Buckland)**

- C) Richard Davis passed out information to the Selectmen from Code Enforcement Officer Steve Kaiser on the continued compliance challenges with the Gajdukow/Melanson property at 331 Town Farm Road.
- D) Stephan Bunker reported that he will be sending a survey to his colleagues and the Town Manager from the Maine Municipal Association (MMA) Executive Committee relative to the compilation of MMA's proposed 2015 budget asking for suggestions of extended services that the Association might potentially provide to its member municipalities.
- E) Ryan Morgan commended all those involved in last Friday's disaster drill, and pointed out that a video of the drill will be on Maine Wire. Stephan Bunker pointed out the lessons learned and relationships built from the drill.

There being no further business to come before the Board, **Joshua Bell moved to adjourn at 8:55 P.M.; Stephan Bunker seconded.**

**VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Andrew Buckland)**

Minutes respectfully submitted by Linda H. Grant.

Stephan M. Bunker – Secretary